

**Canadian Mennonite University** invites applications and/or nominations for the position of **Vice-President, Administration & Finance** (VPAF). CMU is an Anabaptist Christian university located in Winnipeg, Manitoba. It was chartered by the Province of Manitoba in 1998, received membership in Universities Canada in 2008, and sustains close relations with both its founding church bodies and beyond. The VPAF works in collaboration with other senior administrators to establish and sustain mission, direction and health of the University, and oversees various administrative units within the University including Finance and Accounting, Human Resources, Information Technology, Operations and Physical Plant, Hosting, Food Services, Folio Café, and CommonWord Bookstore and Resource Centre. Primary responsibility within Finance and Administration includes fiscal planning, developing and monitoring the institutional budget, attending to campus sustainability and development, ensuring that all legal obligations are being met, and developing administrative procedures and policies.

Preferred candidates will hold an MBA and/or an accounting designation, or other formal education in business or accounting, and will have considerable managerial experience.

### **Application Procedures**

Inquiries may be directed to Dianna Robson, Director of Human Resources, at 204.487.3300. Review of applications will begin on March 3, 2020. Applications will continue to be accepted until the position is filled. Information about Canadian Mennonite University can be found online at [www.cmu.ca](http://www.cmu.ca).

Applicants should submit a letter of application, curriculum vitae, contact information for three references, and a 250-word statement reflecting how their understanding and expression of Christian faith would inform their work in this administrative role. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents of Canada will be given priority. CMU is committed to employment equity.

Applications should be submitted in confidence either electronically to [hrdirector@cmu.ca](mailto:hrdirector@cmu.ca) or mailed to:

Director of Human Resources  
Canadian Mennonite University  
500 Shaftesbury Blvd., Winnipeg MB  
Canada, R3P 2N2